

Lancashire County Council

Cabinet

Thursday, 8th July, 2021 at 2.00 pm in Committee Room 'A' - The Tudor Room,
County Hall, Preston

Agenda

Part I (Open to Press and Public)

No. Item

1. Apologies for Absence

2. Disclosure of Pecuniary and Non-Pecuniary Interests

Members are asked to consider any Pecuniary and Non-Pecuniary Interests they may have to disclose to the meeting in relation to matters under consideration on the Agenda.

3. Minutes of the Meeting held on 10 June 2021 (Pages 1 - 10)

Matters for Decision:

The Cabinet Member for Resources, HR and Property (Deputy Leader) - County Councillor Alan Vincent

4. Procurement Report (Pages 11 - 20)

The Cabinet Member for Resources, HR and Property (Deputy Leader) - County Councillor Alan Vincent and The Cabinet Member for Highways and Transport - County Councillor Charles Edwards

5. Levelling Up Fund - Proposed Submission (Pages 21 - 28)

Please note that Appendix 'B' to this report is in Part II and appears as Item No. 13 on the Agenda.

The Cabinet Member for Education and Skills - County Councillor Jayne Rear and The Cabinet Member for Community and Cultural Services - County Councillor Peter Buckley

6. Recommendation of the Edward Stocks Massey Bequest Fund Joint Advisory Committee (Pages 29 - 34)

The Cabinet Member for Environment and Climate Change - County Councillor Shaun Turner

7. Low Carbon Investment Projects

(Pages 35 - 42)

Matters for Information:

8. Urgent Decisions taken by the Leader of the County Council and the relevant Cabinet Members

The following urgent decisions have been taken by the Leader of the County Council and the relevant Cabinet Member in accordance with Standing Order C16(1) since the last meeting of Cabinet, and can be viewed by clicking on the relevant link:

- [Community Renewal Fund - Submission of Application](#)
- [National Bus Strategy – Enhanced Bus Partnership and Bus Service Improvement Plan](#)

9. Urgent Business

An item of urgent business may only be considered under this heading where, by reason of special circumstances to be recorded in the Minutes, the Chair of the meeting is of the opinion that the item should be considered at the meeting as a matter of urgency. Wherever possible, the Chief Executive should be given advance warning of any Member's intention to raise a matter under this heading.

10. Date of Next Meeting

The next meeting of Cabinet will be held on Thursday 2 September 2021 at 2.00 pm at County Hall, Preston.

11. Notice of Intention to Conduct Business in Private

No representations have been received.

Click [here](#) to see the published Notice of Intention to Conduct Business in Private.

12. Exclusion of Press and Public

The Cabinet is asked to consider whether, under Section 100A(4) of the Local Government Act 1972, it considers that the public should be excluded from the meeting during consideration of the following items of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 12A to the Local Government Act 1972 as indicated against the heading to the item.

Part II (Not Open to Press and Public)

The Cabinet Member for Resources, HR and Property (Deputy Leader) - County Councillor Alan Vincent and The Cabinet Member for Highways and Transport - County Councillor Charles Edwards

13. Appendix 'B' of Item 5 - Levelling Up Fund - Proposed Submission (Pages 43 - 46)

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972. The appendix contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

The Cabinet Member for Resources, HR and Property (Deputy Leader) - County Councillor Alan Vincent

14. Work to Operational Premises (Pages 47 - 50)

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972. The report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

The Cabinet Member for Economic Development and Growth - County Councillor Aidy Riggott

15. Proposal for a New Sporting Campus in Central Lancashire (Pages 51 - 58)

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972. The report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Angie Ridgwell
Chief Executive and Director of
Resources

County Hall
Preston

Lancashire County Council

Cabinet

Minutes of the Meeting held on Thursday, 10th June, 2021 at 2.00 pm in Committee Room 'A' - The Tudor Room, County Hall, Preston

Present:

County Councillor Phillippa Williamson Leader of the Council
(in the Chair)

Cabinet Members

County Councillor Alan Vincent
County Councillor Peter Buckley
County Councillor Charles Edwards
County Councillor Graham Gooch
County Councillor Michael Green
County Councillor Jayne Rear
County Councillor Aidy Riggott
County Councillor Cosima Towneley
County Councillor Shaun Turner

County Councillors Azhar Ali OBE and Lorraine Beavers were also in attendance under the provisions of Standing Order No. C14(2).

1. Apologies for Absence

There were no apologies.

2. Disclosure of Pecuniary and Non-Pecuniary Interests

None.

3. Minutes of the Meeting held on 1 April 2021

Resolved: That the minutes of the meeting held on 1 April 2021 be confirmed as a correct record and signed by the Chair.

4. The County Council's Financial Position - 2020/21 Outturn

Cabinet considered a report providing details on the county council's 2020/21 revenue and capital outturn position.

Resolved: That;

- i. The council's final revenue and capital outturn position for 2020/21 be noted; and

- ii. The transfer of the 2020/21 revenue underspend to the transitional reserve be approved.

5. Appointments to Outside Bodies

Cabinet considered a report detailing the appointments of the county council's representatives to various outside bodies until the next county council election in May 2025.

In presenting the report, it was noted the following changes had been proposed for consideration following the agenda publication:

- County Councillor Peter Buckley to replace County Councillor Michael Green on the Blackpool Airport Consultative Committee;
- County Councillor Peter Buckley to replace County Councillor Charles Edwards on the Blackpool Teaching Hospitals NHS Foundation Trust;
- The Central Lancashire Health and Wellbeing Partnership to be replaced with the Determinants of Health Group and County Councillor Michael Green to be appointed;
- The following appointments to be made to the Central Lancashire Development Framework Joint Advisory Committee, including the reserve councillors:
 - County Councillor Riggott with County Councillor Cullens as Reserve;
 - County Councillor Edwards with County Councillor Bailey as Reserve; and
 - County Councillor Whittam with County Councillor Green as Reserve.
- County Councillor Michael Green to replace County Councillor Shaun Turner on the Tobacco Free Lancashire Alliance;
- County Councillor Aidy Riggott to replace County Councillor Phillippa Williamson on the Joint Advisory Committee for Strategic Planning;
- County Councillor Andrew Gardiner to replace County Councillor Andrew Snowden on the Public Rights of Way and Access Forum;
- County Councillor Charles Edwards to replace County Councillor Graham Gooch on the West Coast Rail 250 – General Council; and
- County Councillor Aidy Riggott to replace County Councillor Michael Green on the Winckley Square Community Interest Company (CIC).

The following councillors to also be appointed to the Integrated Care Partnerships (ICPs):

- County Councillor Michael Green to be appointed to the Central Lancashire Integrated Care Partnership;
- County Councillor Sue Whittam to be appointed to the Fylde Coast Integrated Care Partnership;
- County Councillor Sue Whittam to be appointed to the Morecambe Bay Integrated Care Partnership;
- County Councillor Michael Green to be appointed to the Pennine Integrated Care Partnership; and
- County Councillor Joan Burrows to be appointed to the West Lancashire Integrated Care Partnership.

Resolved: That;

- i. The representation and appointments to serve on the outside bodies as listed in Appendix 'A' of the report and as presented at the meeting be approved until the next Lancashire County Council elections in May 2025; and
- ii. A request be submitted to the Political Group Secretaries to co-ordinate the nomination of members to fill any vacancies and any in-year changes, and, in consultation with Democratic Services and the Deputy Leader of the County Council, notify the Director of Corporate Services who will approve any in-year changes or appointments under the Scheme of Delegation to Heads of Service.

6. Procurement Report

Cabinet considered a report seeking approval to commence the following procurement exercises in accordance with the county council's procurement rules:

- i. Supply of Liquid Fuels;
- ii. Provision of Fostering Agency Placements Flexible Agreement; and
- iii. IT Hardware, Commercial Off-the-Shelf Software, ICT Infrastructure Software and other associated Software Support Services.

Resolved: That, the commencement of procurement exercises for the following be approved:

- i. Supply of Liquid Fuels;
- ii. Provision of Fostering Agency Placements Flexible Agreement; and
- iii. IT Hardware, Commercial Off-the-Shelf Software, ICT Infrastructure Software and other associated Software Support Services.

7. Lancashire County Council (Bent Lane, Colne, Pendle Borough) (Revocation and Prohibition of Waiting) Order 202*

Cabinet considered a report proposing to make a Traffic Regulation Order to introduce a Prohibition of Waiting (double yellow lines) on Bent Lane, Colne to remove obstructive parking which could impede emergency access to the primary school.

Resolved: That, the making of the Traffic Regulation Order as detailed in the report and as set out in the Notice of Proposal, Plan and Statement of Reasons at Appendices 'A' to 'C' of the report, be approved.

8. Lancashire County Council (Bury Road, Haslingden, Kay Street, Rawtenstall, and King Street, Bacup, Rossendale Borough) (Revocation and Electric Vehicle Charging Place) Order 202*

Cabinet considered a report seeking permission to make minor revisions to the waiting restrictions provisions already in the area, to allow for Electric Vehicle Charging Points to operate more safely.

Resolved: That, the proposal to make minor revisions to the provisions that are already in place for Electric Vehicle Charging Points in Bury Road, Haslingden, Kay Street,

Rawtenstall and King Street, Bacup as detailed within the report and as set out in the Notice of Proposal (Appendix 'A'), Plans (Appendices 'B' to 'D') and Statement of Reasons (Appendix 'E'), be approved.

9. Lancashire County Council (Various Roads, Burnley and Hyndburn Boroughs, and Lancaster City) (Revocation, Prohibition of Driving and Bus Lanes) Order 202*

Cabinet considered a report proposing to make a Traffic Regulation Order to consolidate the existing bus lanes that have been identified as suitable for camera enforcement in the area.

Resolved: That, the making of the Traffic Regulation Order as detailed in the report and as set out in the Modified Draft Order (Appendix 'F'), Plans (Appendices 'B' to 'D' & G) and Statement of Reasons (Appendix 'E'), be approved.

10. Lancashire County Council (Various Roads, Various Locations, Chorley, Pendle, Preston, South Ribble, West Lancashire and Wyre) (Revocations, 20mph, 30mph, 40mph and 50mph Speed Limits, February 2020 (No1)) Order 202*

Cabinet considered a report proposing to make a Speed Limit Order to reduce a number of speed restrictions on various roads within Chorley, Pendle, South Ribble, West Lancashire and Wyre to improve the safety and operation of the public highway network. The order provided further clarity and will simplify a number of speed limit orders within Chorley, Pendle, Preston, South Ribble, West Lancashire and Wyre which have been highlighted by Lancashire Constabulary as requiring amendment to allow for effective enforcement.

Resolved: That, the proposals for speed restrictions on various lengths of road within the Chorley, Pendle, Preston, South Ribble, West Lancashire and Wyre Districts as detailed within the report and as set out in the Modified Draft Order (Appendix 'J'), Plans (Appendices 'C' to 'I') and Statement of Reasons (Appendices 'K' and 'L'), be approved.

11. Proposed 2021/22 New Start Road Safety and Cycle Safety Programmes

Cabinet considered a report seeking approval for the proposed 2021/22 New Start Road Safety and Cycle Safety programmes of work, as set out in Appendices 'A' and 'B' of the report.

It was noted that the programme of works was developed in line with the criteria, as approved by Cabinet at its meeting on 4 March 2021.

Resolved: That, the proposed 2021/22 New Start Road Safety and Cycling Safety programmes funded by 2021/22 Integrated Transport Grant set out as projects at Appendices 'A' and 'B' of the report, be approved.

12. Proposed Traffic Regulation Orders and Toucan Crossing on Golden Hill Lane and Chapel Brow, Leyland

Cabinet considered a report proposing to introduce the following changes around Golden Hill Lane and Chapel Brow, Leyland:

- Amended parking restrictions on Chapel Brow;
- A no right turn at the top of Chapel Brow onto Golden Hill Lane;
- Part conversion of Chapel Brow to two-way traffic; and
- A new Toucan Crossing across Golden Hill Lane, Leyland.

Resolved: That, the proposals to introduce amended parking restrictions on Chapel Brow, a no right turn at the top of Chapel Brow onto Golden Hill Lane, part conversion of Chapel Brow to two-way traffic and a new Toucan Crossing across Golden Hill Lane as set out in the plans at Appendix 'A' of the report, be approved.

13. Manchester Road and Church Avenue, Baxenden, Cycle Track with Right of Way on Foot, No Waiting at Any Time and Toucan Crossing

Cabinet considered a report proposing to provide a cycle track with right of way on foot along certain lengths of Manchester Road and Church Avenue, Baxenden.

Resolved: That, the following be approved:

- i. Removal of the footway status on Manchester Road and Church Avenue, as shown in Appendix 'A' of the report, pursuant to section 66(4) of the Highways Act 1980;
- ii. Construction of cycle tracks with right of way on foot on Manchester Road and Church Avenue, pursuant to section 65(1) of the Highways Act 1980, including reduction in width of carriageway, as shown in Appendix 'A' of the report;
- iii. The introduction of No Waiting at Any Time restrictions in Manchester Road, and Church Avenue as shown in Appendix 'A' of the report; and
- iv. The construction of a toucan crossing located on Manchester Road, as shown in Appendix 'A' of the report.

14. Various Roads, Preston City Centre, UCLan Area, Preston City (Revocations, Amendments to Permit Parking Provisions and Various Parking Restrictions) Order 202*

Cabinet considered a report seeking approval to introduce parking and loading restrictions on the recently modified highways comprising a redesigned Adelphi Junction near the University of Central Lancashire (UCLan) central Preston campus.

The report also sought approval to amend the parking and loading restrictions with associated revocations on the affected roads approaching the junction comprising; Fylde Road, Maudland Road, Adelphi Street, Harrington Street, St Peters Street, Walker Street, Moor Lane, Adelphi Place, Friargate, Corporation Street, Cold Bath Street and Victoria Street.

Resolved: That, the making of the Permit Parking Provision and Various Parking Restriction Order at Appendix 'B.2' of the report, which introduces parking restrictions on

the recently modified Adelphi Junction and associated revocations on the affected side roads as shown on the plans at Appendix 'A' of the report, be approved.

15. Revision of Foster Care Allowances 2021/22

Cabinet considered a report that proposed to increase the Foster Care Allowance rates for 2021/22, in line with National Minimum Standards.

Resolved: That, the increase in the current scale of Foster Care Allowances as set out at Appendix 'A' of the report, be approved.

16. Approval to Carry Out a Wider Consultation on the SEND Home to School Transport Policy

Cabinet considered a report seeking approval to conduct a wider consultation on the SEND Home to School Transport Policy.

In presenting the report, it was noted that the last review of the current SEND Home to School Transport Policy was in 2013/14.

Resolved: That, the draft SEND Home to School Transport Policy as set out at Appendix 'A' of the report be approved for a wider consultation.

17. Feedback on Stage 1 Consultation to Provide Additional Primary Places in Clitheroe and Next Steps

Cabinet considered a report providing feedback on the consultation to provide additional primary school places on the Higher Standen site in Clitheroe and sought approval to begin the next steps in providing the additional primary school places.

Resolved: That;

- i. The commencement of a period of consultation to extend the age range of Ribblesdale High School to provide a 4-16 age all through school, by utilising the Higher Standen site to provide 210 primary school places from September 2023 be approved;
- ii. The progress of the design and procurement of a new primary school building at Higher Standen estate, Clitheroe, be approved; and
- iii. The estimate of costs to be funded through Basic Need Grant and developer contributions, as detailed in the Schools Capital Strategy, be approved.

18. Procedures for the Consideration of the Appointment and Removal of Local Authority Governors

Cabinet considered a report seeking approval to update the procedures for the appointment and removal of local authority school governors, which have been updated to align with the current constitution arrangements for Cabinet decision-making.

Resolved: That, the revised procedures for the consideration of the appointment and removal of Local Authority Governors, as set out at Appendix 'A' of the report, be approved.

19. The Government's Channel Duty Guidance 2020 - Recommended Amendment to the County Council's Scheme of Delegation

Cabinet considered a report seeking approval to delegate specific functions in relation to the Channel programme to Blackburn with Darwen Borough Council.

Resolved: That, the delegated authority be given to Blackburn with Darwen Borough Council to act as 'Channel Supervisor' on behalf of the upper tier authorities (Blackburn with Darwen Borough Council, Lancashire County Council, Blackpool Council and Cumbria County Council), in accordance with the provisions set out in Section 36 of the Counter Terrorism and Security Act.

20. Urgent Decisions taken by the Leader of the County Council and the relevant Cabinet Member(s)

Resolved: That the urgent decision taken by the Leader of the County Council and the Cabinet Member for Education and Skills, since the last meeting of Cabinet, be noted.

21. Urgent Business

There were no items of Urgent Business.

22. Date of Next Meeting

It was noted that the next meeting of Cabinet would be held at 2pm on Thursday 8 July 2021.

23. Notice of Intention to Conduct Business in Private

Cabinet noted the Notice of Intention to Conduct Business in Private and that no representations had been received.

24. Exclusion of Press and Public

Resolved: That under Section 100A(4) of the Local Government Act 1972, the press and public be excluded from the meeting during consideration of the following item of business on the grounds that there would be a likely disclosure of exempt information as defined in the appropriate paragraph of Part I of Schedule 12A to the Local Government Act 1972 as indicated against the heading to the item.

25. Savick Library

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act, 1972. The report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Cabinet considered a report on Savick Library.

Resolved: That, the recommendations as set out in the report, be approved.

26. Appendix C for Item 17 - Feedback on Stage 1 Consultation to Provide Additional Primary Places in Clitheroe and Next Steps

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act, 1972. The report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Resolved: That, Appendix C of Item 17 - Feedback on Stage 1 Consultation to Provide Additional Primary Places in Clitheroe and Next Steps, be noted.

27. South Lancaster Growth Catalyst

Exempt information as defined in Paragraph 5 of Part 1 of Schedule 12A to the Local Government Act 1972. The report contains information in respect of which a claim to legal professional privilege could be maintained in legal proceedings. It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Cabinet received a report on the South Lancaster Growth Catalyst.

Resolved: That, the recommendation as set out in the report, be approved.

28. Update on The Samlesbury Enterprise Zone

Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972. The report contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Cabinet received a report providing an update on the Samlesbury Enterprise Zone.

Resolved: That, the recommendations as set out in the report, be approved.

Angie Ridgwell
Chief Executive and
Director of Resources

County Hall
Preston

Report to the Cabinet

Meeting to be held on Thursday, 8 July 2021

Report of the Head of Service - Procurement**Part I**

Electoral Division affected:
(All Divisions);

Procurement Report

(Appendix 'A' refers)

Contact for further information:

Rachel Tanner, Tel: (01772) 534904, Head of Service - Procurement,
rachel.tanner@lancashire.gov.uk

Executive Summary

In line with the county council's procurement rules, this report sets out a recommendation to approve the commencement of the following procurement exercises:

- (i) Essential Household Goods Support Scheme
- (ii) Recovery Infrastructure Organisation (alcohol, drugs, and complex needs peer support)
- (iii) Provision of Enforcement Agency Services for the collection of unpaid Penalty Charge Notices

This is deemed to be a Key Decision and the requirements of Standing Order C19 have been complied with.

Recommendation

Cabinet is asked to approve the commencement of the procurement exercises as set out in Appendix 'A'.

Background and Advice

Appendix 'A' sets out the detail of the procurement exercises and the basis upon which it is proposed to carry out the process including:

- The description of the service
- The procurement route proposed
- The estimated contract value
- The proposed basis for the evaluation of the tender submissions.

Where approval has been received from Cabinet to undertake a tender process which is deemed to be a Key Decision, the subsequent award of the contract on the satisfactory completion of the tender exercise shall not be deemed to be a Key Decision and can be approved by the relevant head of service or director.

On conclusion of the procurement exercise, the award of the contract shall be made under the county council's scheme of delegation to heads of service and in accordance with the council's procurement rules.

Consultations

Relevant heads of service and key operational staff have been consulted in drawing up the proposals to undertake the procurement exercise included within this report.

Implications:

This item has the following implications, as indicated:

Financial Implications

The estimated value of the contracts will be contained within the funding arrangements as set out in Appendix 'A'. If significant variances should result from this position a further report to Cabinet will be required.

The contract values in this report are covered by budgetary provision in the respective revenue budgets where appropriate.

List of Background Papers

Paper	Date	Contact/Tel
None		
Reason for inclusion in Part II, if appropriate		
N/A		

<p>Procurement Title Contract for the Essential Household Goods Support Scheme</p>			
<p>Procurement Option Open Tender</p>			
<p>New or Existing Provision Existing – the current contract will expire on 31 December 2021</p>			
<p>Estimated Annual Contract Value and Funding Arrangements Estimated to be £450,000 per annum with a potential total contract value of £2.25m</p>			
<p>Contract Duration The contract term is an initial three years with an option to extend the contract beyond the initial term for a maximum period of a five years in total.</p>			
<p>Lotting There is no lotting proposed for this contract. There is a requirement to ensure referral pathways and management of the services remain focussed, responsive, and cohesive. Fragmenting services further could risk undermining this.</p>			
<p>Evaluation</p> <table border="1" data-bbox="209 920 1018 972"> <tr> <td>Quality Criteria 70%</td> <td>Financial Criteria 30%</td> </tr> </table> <p>Of which Social Value will form 10% of the quality criteria, the objective will be focused on promoting training and employment opportunities for the people of Lancashire.</p>		Quality Criteria 70%	Financial Criteria 30%
Quality Criteria 70%	Financial Criteria 30%		
<p>Contract Detail</p> <p>Lancashire County Council's Essential Household Goods Support Scheme is a non-statutory service that provides support for the people of Lancashire who need help to maintain or establish a home. It provides free essential household items to those individuals and families who do not have access to sufficient income or funds to meet their immediate needs, along with help and advice in seeking additional support. The overall aim of the Service is to support people to meet their immediate needs and to help them feel more secure and live more independently in their community.</p> <p>The Service Provider will deliver the entire Service from the first point of contact through to the approval, provision, and delivery of essential household items. This will include managing three separate strands:</p> <p>Strand 1: <i>Receiving and assessing applications to the Essential Household Goods Support Scheme</i></p> <p>Strand 2: <i>Sourcing and delivering essential household items to successful Service Users</i></p> <p>Strand 3: <i>Supporting Service Users to seek and access additional support</i></p> <p>The Service Provider will be required to work with the Authority, and in partnership with public, voluntary, faith and community sector organisations, to deliver an</p>			

innovative, flexible and holistic service that maximises resources, manages demand and prioritises those Service Users most in need.

Whilst this is existing provision the specification for the contract has been reviewed and has an increased focus on supporting service users to access additional support.

The overall objectives of the Service are to:

- help Service Users maintain or establish a home by providing them with essential household items that meet their individual needs;
- help Service Users to understand their wider needs and access additional sources of support;
- help Service Users to feel more secure, be more resilient, and live more independently in their communities;
- reduce household waste by increasing the use of second-hand household goods in Lancashire;
- support local communities by providing employment, training and work experience opportunities for the people of Lancashire;
- maximise resources to help as many people as possible; and
- manage demand to ensure the Service is delivered across the entire year.

Procurement Title

Contract for the Recovery Infrastructure Organisation (alcohol, drugs, and complex needs peer support)

Procurement Option

Open Tender

New or Existing Provision

Existing – the current contract will expire on 31 March 2022.

Estimated Annual Contract Value and Funding Arrangements

Estimated at £366,000 with a potential total contract value of £2.56m over the seven years.

Contract Duration

The contract is an initial four years with an option to extend beyond the initial term for a maximum period of seven years in total.

The rationale for a potential seven-year term is based on several factors:

- Extremely limited market for such provision;
- The benefits of minimising disruption to service users and staff working in services;
- The increased ability for the provider to develop additional investment with a sustained core investment;
- Such a term would provide system stability as this period would overlap with treatment service re commissioning;
- At this stage there is no funding to consider additional investment during the contract period, therefore the provider will have to operate for the duration within the financial budget, using innovation to expand where necessary.

Lotting

There is no lotting proposed for this contract.

There is a requirement to ensure integrity of delivery across the county ensuring equal access to support for all wishing to access including emergent recovery communities. Fragmenting delivery could risk undermining this and weaken the investment by building in more management hierarchy than required.

Evaluation

Quality Criteria 80%

Financial Criteria 20%

Of which Social Value will form 10% of the quality criteria, the objective will be focused on promoting training, support and development opportunities (Social, cultural, health and economic capital) for those recovering from alcohol and drug dependence.

Contract Detail

The Recovery Infrastructure Organisation (RIO) contract is based on historical development work undertaken in Lancashire to develop meaningful support, based on the experience of those with lived experience, for those working through alcohol and drug dependence and to support the moving into and sustaining alcohol and drug free lifestyles. The RIO will also by default need to support people with wider multiple disadvantages such as rough sleeping/homelessness, dual diagnosis, Hepatitis C, and a range of long term conditions.

The RIO contract will actively support the development of recovery communities across the Lancashire footprint and engage pro-actively with a range of partners, stakeholders, and service users locally and nationally.

The RIO will be required to support and finance the Lancashire User Forum (LUF). The LUF is a peer led forum for those still in active dependence, those in treatment and those abstinent and in recovery, providing peer led support, recognition and working to reduce social stigma. The LUF is fundamentally linked to the RIO in that the RIO provides support and an outlet for individuals to develop beyond the forum.

The RIO will be required to oversee the Building Recovery in Communities (BRiC) fund. BRIC is a fund, managed by the RIO to support and develop initiatives that foster positive recovery in our communities, examples have included training, establishing new social enterprise business, and creating the conditions for positive social connection such as mother and child groups in local community settings..

The RIO will continue to develop and innovate, for example embedding the learning from the COVID pandemic in switching to digital channels where meaningful, but further developing face to face work when needed.

The Public Health Team will be conducting an engagement exercise to inform a re-development of the service specification and contract management requirements through June and July, subject to COVID outbreak work.

Procurement Title

Provision of Enforcement Agency Services for the collection of unpaid Penalty Charge Notices

Procurement Option

Call-off Contract from Yorkshire Purchasing Organisation (YPO) framework 953: Enforcement Agency Services Dynamic Purchasing System (DPS)

New or Existing Provision

Existing – current contract end date 31 August 2021.

Please note that provision of Enforcement Agency Services is currently provided through the wider Parking Enforcement Services and Notice Processing System contract with NSL Limited. The NSL Limited contract is due to cease at the end of August 2021 and the parking enforcement services that are provided through that contract are to be managed in-house by the Council from 1 September 2021.

Estimated Contract Value and Funding Arrangements

Concession Contract Value: approximately £278,250 - £1,558,200 per annum.
Overall Concession Contract Value: approximately £1,113,000 - £6,232,800 over a maximum four year term.

(Figures based on 35% collection success rate and using a minimum fee of £75 and maximum fee £420).

There are no charges incurred by the Council in letting this contract. Fees are recovered by the Enforcement Agency directly from the debtor.

Contract Duration

Initial contract period of two years with an option to extend the contract beyond the initial term by any number of defined periods for up to maximum of a further 2 years. Maximum duration of the contract no more than four years.

Lotting

The contract is not lotted as there is no discernible benefit in doing so. However, the two highest scoring service providers at mini-competition stage will be appointed to the framework by the Council, with the work initially allocated equally between them. If deemed feasible within the contract documents, it is proposed to include a performance metric that monitors the success rates of both providers, with the aim of passing more work over to the service provider with the higher collection success rate over time.

Evaluation

Quality Criteria 100%	Financial Criteria 0%
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Social value will account for 10% of the quality weighting. This will include promoting training and employment opportunities and raising living standards of local residents, by maximising access to entitlements such as child care and encouraging suppliers to recruit from within Lancashire.

Quality criteria may cover service areas such as customer focus, dealing with debtors, complaint handling, contract management, training, processes, management information and innovation.

Financial criterion is set at 0% as the fees charged by the Enforcement Agency are determined by the 'The Taking Control of Goods (Fees) Regulations 2014.' The fees are recovered directly by the Enforcement Agency from the debtor. No charge is incurred by the Council for the provision of the services.

Contract Detail

Lancashire County Council enforce on and off-street parking restrictions across Lancashire, and also undertake enforcement for off-street car parks on behalf of interested district councils. The Council also undertakes bus lane enforcement to ensure bus lanes remain clear for use by permitted vehicles. Enforcement is undertaken under the provisions of the Traffic Management Act 2004 and Transport Act 2000.

The purpose of enforcing parking and bus lane restrictions is to improve road safety for all road users, to improve the flow of traffic, and to ensure emergency vehicles and public transport are able to travel without obstruction or delay. The money received from Penalty Charge Notices (PCNs), once costs are covered, can only be re-invested into highway and transportation related schemes.

Where a motorist fails to pay a PCN within the time allowed, a charge certificate is ultimately served on the registered keeper which increases the penalty by 50%. The Council increase this penalty to a maximum of £75.00, £90.00 or £105.00 depending on the type of contravention.

Should the penalty continue to remain unpaid, the Council can register the debt at the Traffic Enforcement Centre (TEC) which is a unique unit attached to the County Court Bulk Centre, Northampton. It was established as a central location for the registering of unpaid PCNs in accordance with the legislation.

When the penalty charge has been registered and it remains unpaid or unchallenged, the TEC can issue authority for a warrant for Execution of Recovery to be prepared. Currently a debt registration fee charge of £8.00 is then added to the outstanding penalty increasing the debt to £83.00, £98.00 or £113.00.

Enforcement Agents, sometimes also referred to as Bailiffs, assist the Council in collecting revenue from unpaid parking and traffic fines.

The warrant issued by TEC authorises the recovery of the debt by certificated Enforcement Agents who may ultimately resort to the seizure of property belonging to the registered keeper which may then be sold to recover the outstanding amount and the Enforcement Agency fees.

The fees to be charged by Enforcement Agents for collection of debt are set in accordance with statutory tariffs detailed in The Taking Control of Goods (Fees) Regulations 2014. There are no charges incurred by the Council in recovering such monies as the Enforcement Agent fees are recovered directly from the debtor alongside the relevant PCN debt.

The approximate number of warrants issued over previous years is as follows:

Year	Number of warrants issued
2018	8872
2019	13490
2020	9440*

*The number of PCNs issued during 2020 has significantly reduced due to the impact of Covid-19 lockdown measures and government advice to suspend bailiff action during that time. As it can take 4-6 months from the issue of a PCN to reach bailiff action, the figures represented in 2020 are likely to represent overspill from PCNs issued in 2019.

The successful collection rate of cases sent to Enforcement Agents is anticipated to be in the region of 35%.

The assignment of Enforcement Agencies to collect unpaid charges in relation to PCNs is a sensitive issue. It is necessary that any debt recovery operation is dealt with professionally and in a fair but firm manner by any such organisations appointed to act on behalf of the Council. It is important that such companies should be experienced in this type of recovery operation.

The recommended procurement route is to run a mini-competition from the Yorkshire Purchasing Organisation (YPO) Enforcement Agency Services Ref: 953 Dynamic Purching System (DPS). Accessing the YPO DPS provides the Council with a route to market that is compliant with the Councils Standing Orders, Public Contract Regulations 2015 and Concession Contracts Regulations 2016.

Service providers appointed to the DPS are registered members of Certificated Enforcement Agency (Bailiff) Register and have been pre-vetted by YPO prior to being admitted onto the DPS. Part of the vetting process included confirmation that service providers have practices and procedures that comply with the:

- Taking Control of Goods Regulations 2013
- Taking Control of Goods (Fees) 2014
- Certification of Enforcement Agents Regulations 2014
- MoJ Taking Control of Goods: National Standards

The mini-competition process requires the Council to invite all approved service providers appointed to the DPS to bid for the Contract. Currently there are 26 service providers on the DPS. Following the mini-competition process, the top two ranked service providers will be awarded the contract. Cases will initially be allocated on an equal basis, although over time the service provider with a higher collection success rate may be offered more cases. If one service provider fails to collect the debt, then the case may be offered to the second service provider to try and recover the debt (subject to warrants being taken back and re-issued).

The overarching objective of this contract is to achieve the maximum revenue possible from the PCNs issued by the Council. The contract is required to complement a wider set of contracts (bodycams, cash collection, cashless parking) required by the Highways Service to be able to provide parking enforcement services following expiry of the NSL Limited contract.

Report to the Cabinet

Meeting to be held on Thursday, 8 July 2021

**Report of the Head of Service - Policy Information and Commissioning
(Age Well)****Part I**

Electoral Division affected:
(All Divisions);

Levelling Up Fund - Proposed Submission

(Appendices 'A' and 'B' refer)

Contact for further information:

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Executive Summary

The Levelling Up Fund is a £4.8 billion competitive capital fund announced as part of the National Infrastructure Strategy in the 2020 Spending Review. This report provides details of the submission criteria to apply to the Fund including the financial implications and requests approval to submit an application to Round 2 of the process.

This is deemed to be a Key Decision and the provisions of Standing Order C19 have been complied with.

Recommendation

Cabinet is asked to:

- (i) Note the submission criteria to apply to the Fund.
- (ii) Approve development funding to cover design and business case-making costs in 2021/22.
- (iii) Underwrite a capital contribution to be made as local match funding to support a funding bid, estimated at up to £5 million.
- (iv) Subject to (ii) and (iii) above approve that a funding application be prepared for submission in Round 2 that is expected to be announced between November 2021 and March 2022 based on a local match funding contribution estimated at up to £5 million.
- (v) Approve that the priorities of inward investment, jobs, skills and tackling health inequalities, underpinned by local transport and access interventions, be the focus of the county council's bid to the Fund.

Background and Advice

The Levelling Up Fund is a £4.8 billion competitive capital fund announced as part of the National Infrastructure Strategy in the 2020 Spending Review. It is aimed at prioritising investment that not only brings economic benefits, but also helps bind communities together. It is aimed at having a visible, tangible impact on people and places and supporting economic recovery to create opportunity.

Bids will be prioritised that invest in regeneration and growth in places in need and areas of low productivity and connectivity. The Fund will run until 2024/25 across the UK with at least £800 million invested in Scotland, Wales and Northern Ireland.

County councils with transport powers can submit one transport bid for up to £50 million. A local 'match funding' contribution will be required towards the total scheme cost.

Local authorities can only have one successful bid. Local authorities are therefore encouraged to consider whether bids that they wish to submit for the first round of the Fund reflect their local priorities, or if they should wait until later rounds so that they have more time to consider and develop their proposals. Further details of the Fund are outlined at Appendix 'A'.

Two factors have counted against a submission in Round 1. The funding rules expect meaningful investment (works or land assembly) in the 2021/22 financial year which substantially limits the choice of schemes. Critically, a bid exceeding £20 million must be supported by an Outline Business Case. The county council presently has no schemes with a finalised Outline Business Case and the substantial work needed to produce one requires agreement for a specific budget, allocation of necessary resources and approximately 6 months of development work before a bid can be submitted.

The Government has indicated that there will be future opportunities to bid in subsequent rounds.

It is expected that all funding provided from the Fund will be spent by 31 March 2024 and exceptionally into 2024/25 for larger schemes.

Proposed Submission Arrangements

The exact date for Round 2 submissions has not been confirmed but is expected to be between November 2021 and March 2022, as the subject of a government announcement in an anticipated Comprehensive Spending Review later this year. Support will be required from external consultants to develop proposals. Based on recent experience, the development cost to cover design activity and business case preparation is estimated at between £0.5 million to £1million depending on the scale and nature of the scheme to be taken forward. It should be possible to recover these sunk costs from the capital provision under a successful funding submission.

Consultants have been commissioned using the county council's Professional Technical Framework to carry out initial work to compile baseline evidence and

undertake scheme identification and appraisal to inform the production of an Outline Business Case.

Lancashire Priorities for the Fund

A successful application will need to provide a robust Outline Business Case that satisfies the Fund's eligibility criteria; but also demonstrates delivery against the county council's priorities. Clearly, the five priorities in the Corporate Plan provide a useful foundation. However the Fund's requirements, together with the county council's eligibility as Local Transport Authority, mean that priorities with the best chance of success are those that relate to levelling-up issues that are particular to Lancashire; and that can be addressed through transport and access interventions.

The priorities in the Corporate Plan relating to inward investment, jobs and skills are likely to benefit most from transport and access interventions, whilst at the same time meeting the Fund's criteria. In turn, such priorities will also help to tackle inequalities in public health, as recommended in the report of the county council's Director of Public Health, 'Investing in Health and Wellbeing'.

Cabinet is asked to approve the priorities of inward investment, jobs, skills and tackling health inequalities, underpinned by local transport and access interventions, as the focus of the county council's bid to the Fund to help ensure it has the best chance of success.

Local Contribution

The Fund's Frequently Asked Questions state that the Government encourages a minimum contribution of 10% which can come from a local authority or other third party (public or private sector). This funding cannot be "in kind". Any contribution made must be in the form of an actual financial contribution. Cabinet is recommended to underwrite a capital contribution to be made as local match funding to support a funding bid, estimated at up to £5 million. The prospect for securing local funding from other parties will be a consideration in identifying and designing a preferred scheme and stakeholders will be approached to share this local match funding requirement.

Consultations

Discussions are being held with district authorities to understand whether they intend to bid to the Fund, the details of any intended bids, submission timescales and to understand whether support will be requested from the county council.

Subject to the Cabinet approving a submission to Round 2 of the process, further discussions will be arranged to ensure that, where appropriate, district bids and a county council bid are aligned and complementary to one another. Integration with other external funding programmes will also be made where possible (e.g. Urban Tree Fund).

A communication plan with county councillors and local Members of Parliament is also being developed.

Implications:

This item has the following implications, as indicated:

Risk management

Although Government has indicated that there will be future Rounds in which to submit an application there is a risk that this does not materialise. However, due to the stipulations of the Fund and the very short deadline for Round 1, it is recommended that the county council aims for a submission in Round 2 to have more time to consider and develop a robust proposal that offers a strong cost benefit position and credible business case.

Financial

Cabinet is recommended to underwrite a capital contribution to be made as local match funding to support a funding bid, estimated at up to £5 million. Stakeholders would be approached to offset this cost to the county council. However, there is a risk that any local contribution may need to be funded in full by the county council either by existing grant funding or borrowing.

There is also a possibility of district councils requesting match funding. At this stage the value of any potential requests is unknown.

Further financial implications are set out at Appendix 'B' and are deemed to be Part II as the appendix contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

Appendix 'B' is not for publication - Exempt information as defined in Paragraph 3 of Part 1 of Schedule 12A to the Local Government Act 1972. The appendix contains information relating to the financial or business affairs of any particular person (including the authority holding that information). It is considered that in all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

Appendix A

The Levelling Up Fund is a £4.8 billion competitive capital fund announced as part of the National Infrastructure Strategy in the 2020 Spending Review. It is aimed at prioritising investment that not only brings economic benefits, but also helps bind communities together. It is aimed at having a visible, tangible impact on people and places and supporting economic recovery to create opportunity. Bids will be prioritised that invest in regeneration and growth in places in need and areas of low productivity and connectivity. The Fund will run until 2024-25 across the UK with at least £800 million invested in Scotland, Wales and Northern Ireland.

Unitary councils and district councils can submit 1 bid for every MP whose constituency lies wholly within their boundary. Every local authority can submit at least one bid. Where an MP's constituency crosses multiple local authorities, one local authority should take responsibility as the lead bidder and local areas should work together to designate that lead bidder. Each bid can be for no more than £20 million.

County councils with transport powers can submit 1 transport bid for up to £50 billion.

Bidding authorities should consult a range of local stakeholders across the full geography of a place in developing their proposed investments for the Fund. Bids should demonstrate evidence of this overall local engagement as part of their strategic case through stakeholder letters or similar. It is expected that a local contribution will be available towards the total scheme cost.

Bidding authorities must consult local Members of Parliament as part of their bid; though such support from local MPs is not a necessary condition for a successful bid.

The amount of funding each area receives will be determined on a competitive basis to ensure value for money.

Each bid submitted by local institutions can be a bid for an individual project or a package bid consisting of multiple projects. Bids for an individual project or package bids can both request up to £20 million of funding.

Funding in 2020/21

The first round of the Fund will focus on three themes: smaller transport projects that make a genuine difference to local areas; town centre and high street regeneration; and support for maintaining and expanding the UK's world-leading portfolio of cultural and heritage assets. Transport bids between £20m and £50m will be accepted for larger transport schemes. They will be subject to a more detailed business case process and will need to score highly overall.

Within the competition, funding will be targeted towards places with the most significant need, as measured by an index taking into account the following place characteristics:

- need for economic recovery and growth;
- need for improved transport connectivity; and,

- need for regeneration.

Using this index, places have been placed into category 1, 2, or 3, with category 1 representing places with the highest levels of identified need. These bandings will form part of the criteria for assessing bids. While preference will be given to bids from higher priority areas, the bandings do not represent eligibility criteria. Bids from categories 2 and 3 will still be considered for funding on their merits of deliverability, value for money and strategic fit, and could still be successful if they are of exceptionally high quality. County Councils, Combined Authorities and the Greater London Authority are not listed in the index. Transport bids from these authorities will be assessed with respect to the characteristics of the place criteria of the lower-tier or single-tier authorities where the bid is located.

In Round One (2021/22) projects will be prioritised which are able to demonstrate investment or begin delivery on the ground in the 2021-22 financial year. There will be future opportunities to bid in subsequent rounds. It is expected that all funding provided from the Fund will be spent by 31 March 2024, and, exceptionally, into 2024-25 for larger schemes.

To apply for investment from the first round of the Levelling Up Fund, eligible local institutions must submit bids to the Ministry of Housing, Communities and Local Government by noon on Friday 18 June 2021. Majority transport bids will be assessed by the Department for Transport. It is expected that investment decisions will be made by autumn 2021.

Local authorities can only have one successful bid for each of their allocated number of bids over the lifecycle of the Fund. Local authorities are therefore encouraged to consider whether bids that they wish to submit for the first round of the Fund reflect their local priorities, or if they should wait until later rounds so that they have more time to consider and develop their proposals.

There will be future opportunities to bid in subsequent rounds.

Assessment Criteria

The assessment process will focus on the following key criteria:

- Characteristics of the place – each local authority will be sorted into category 1, 2 or 3 based on the assessment metrics, with category 1 representing the highest level of identified need (see table below).
 - Deliverability - will be based on supplementary finance, management and commercial cases, with bids able to demonstrate investment or which begin delivery on the ground in 2021-22 financial year prioritised in the first round of funding.
- Strategic fit with local and Fund priorities – this should be addressed in the strategic case of submissions and should include support from stakeholders.
- Value for money – an economic case should be submitted to explain the benefits of the bid and how it represents value for money.

District	Priority
Burnley	1
Hyndburn	1
Preston	1
Pendle	1
Rossendale	1
Chorley	2
Fylde	2
Lancaster	2
West Lancashire	2
Ribble Valley	3
South Ribble	3
Wyre	3

Report to the Cabinet

Meeting to be held on Thursday, 8 July 2021

Report of the Head of Legal and Democratic Services**Part I**

Electoral Divisions affected:
Burnley Central East; Burnley
Central West; Burnley North
East; Burnley Rural; Burnley
South West; Padiham and
Burnley West;

Recommendation of the Edward Stocks Massey Bequest Fund Joint Advisory Committee

(Appendix 'A' refers)

Contact for further information:

Sam Gorton, Tel: 01772 532471, Democratic Services Officer,
sam.gorton@lancashire.gov.uk

Executive Summary

Consideration of the recommendations of the Edward Stocks Massey Bequest Fund Joint Advisory Committee.

Recommendation

Cabinet is asked to:

- (i) Approve the allocation of funds as recommended by the Joint Advisory Committee at its meeting on 22 June 2021 as set out at Appendix 'A';
- (ii) Approve the provisional award of £950 to part fund Holly Grove School for the Roots and Leaves project subject to the Joint Advisory Committee being satisfied with the arrangements for the outstanding project costs; and
- (iii) In respect of the Higher Education Student Scholarship Awards, approve that the interview panel of the Joint Advisory Committee be authorised to award the scholarships at its meeting on 17 December 2021.

Background and Advice

The Edward Stocks Massey Bequest Fund was established by the will of the late Edward Stocks Massey in 1910, in order to fund the provision of education (whether

mental, physical, technical or artistic) and the advancements of science, learning, music or other arts for the inhabitants of Burnley.

The objectives of the Charity are the provision of Education (whether mental, physical, technical, or artistic) and the advancement of science, learning, music, or other arts for the inhabitants of Burnley. Funding for the relief of rates is not allowed.

For 2021/2022, the fund is awarding five categories, which are:

- Projects proposed by Lancashire County Council £10,000
- Projects proposed by Burnley Borough Council £10,000
- Burnley Mechanics Institute £3,000
- Individuals and Voluntary Organisations £8,000
- University Scholarships for two students £7,000

For the first four categories, applications are first assessed by officers to ensure they meet the criteria and are then considered by a Joint Advisory Committee made up of three County Councillors, representing electoral divisions in Burnley, and two Burnley Borough Councillors in the presence of the Trustees. The Joint Advisory Committee's recommendations are then presented to the county council's Cabinet for final approval.

The proposed awards for 2021/22 are set out at Appendix 'A'.

With regard to the provisional award of £950 to Holly Grove School, the Joint Advisory Committee noted that the application was for the full amount of the project. As the Committee were unable to provide the full amount of funding, the award was provisional subject to satisfactory assurances from the applicant that either the full remaining funding was in place, or that the project could be operated at a smaller scale. If the applicant is unable to provide this assurance by 23 July 2021, then the provisional award will be withdrawn, and the money returned to the Stocks Massey Fund and added onto the Individuals and Voluntary Organisations allocation for 2022/2023.

For the student scholarship awards, a panel of the Committee meets in December and conducts interviews of the candidates. It is proposed that Cabinet approves that the interview panel be authorised to approve these awards.

Consultations

The Joint Advisory Committee at its meeting on 22 June 2021.

Implications:

This item has the following implications, as indicated:

Risk management

Failure to agree the recommendations of this report will delay the allocation of monies to individuals and organisations.

List of Background Papers

Paper	Date	Contact/Tel
None	insert date	insert details
Reason for inclusion in Part II, if appropriate		
N/A		

Appendix A

EDWARD STOCKS MASSEY BEQUEST FUND

SCHEME OF ALLOCATION 2021/2022

Lancashire County Council
Amount of Funding Available - £10,000

	BIDS 2021/2022	ALLOCATION 2021/2022
APPLICANT		
Lancashire County Library Service – Burnley District	£3,500	£3,500
Burnley Music Centre	£6,500	£6,500
TOTAL	£10,000	£10,000

Burnley Borough Council
Amount of Funding Available - £10,000

	BIDS 2021/2022	ALLOCATION 2021/2022
APPLICANT		
Towneley Hall Museum – British Textile Biennial Outdoor Art Installation and Work with Cherry Fold Primary School, Burnley	£5,000	£5,000
Burnley Schools' Mental Wellbeing Project	£5,000	£5,000
TOTAL	£10,000	£10,000

Burnley Mechanics Trust Allocation
Amount of Funding Available - £3,000

	BIDS 2021/2022	ALLOCATION 2021/2022
APPLICANT		
Mechanics Theatre – Mechanics Midsummer Weekend	£3,000	£3,000
TOTAL	£3,000	£3,000

Individuals and Voluntary Organisations
Amount of Funding Available - £8,000

	BIDS 2021/2022	ALLOCATION 2021/2022
APPLICANT		
352 (Burnley Air Training Corps (ATC))	£1,200	£1,200
Burnley Bobcats	£1,100	£1,100
Burnley Film Makers	£400	£400
Burnley Orchestra	£800	£800
Burnley Youth Theatre	£1,000	£1,000
Holly Grove School	£3,000	*Provisional £950
Burnley Municipal Choir	£1,000	£1,000
Burnley St Peter's Parochial Church Council	£750	£750
Burnley Tornados American Football Club	£800	£800
TOTAL	£10,050	£7,050 inc (*£8,000)

*A provisional award of £950 to part fund Holly Grove School for the Roots and Leaves project has been allocated. This funding is dependent on the Joint Advisory Committee receiving a satisfactory response from the applicant that either the remaining funding has been secured or that the project can run with the funding provided by 23 July 2021 after which a decision will be made on whether to award or return to the Stocks Massey Fund.

Report to the Cabinet

Meeting to be held on Thursday, 8 July 2021

Report of the Head of Service Business Growth**Part I**

Electoral Division affected:
(All Divisions);

Low Carbon Investment Projects

Contact for further information:

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andy.walker@lancashire.gov.uk

Executive Summary

This report seeks Cabinet approval for a programme of work and investment designed to properly understand and deliver carbon and cash savings across the buildings, assets and activities of the county council and the wider business community.

The investment package, worth £2.7m will include specialist research to identify energy savings options in council buildings, at White Cross and Lancashire Business Parks, the early implementation of low carbon technologies as exemplars at key development sites including Lancashire Central and Samesbury Enterprise Zone, and the installation of additional electric vehicle charging points at some of these locations.

This is deemed to be a Key Decision and the requirements of Standing Order C19 have been complied with.

Recommendation

Cabinet is asked to:

- (i) Approve the overall package of £2.7m low carbon investment, that aims to commit the majority of funds within the 2021/22 financial year with a spend profile over up to three financial years; and
- (ii) Authorise the Executive Director of Growth, Environment and Transport, in consultation with the Cabinet Member for Environment and Climate Change, to approve projects which are within the individual project budgets and where prior options appraisal work has taken place to inform delivery.

Background and Advice

In recognition of the risks to the UK and other countries, the UK was one of 195 countries to sign the Paris Agreement on climate change in 2015 and, on the advice of the Climate Change Committee, adopted a target of net zero greenhouse gas emissions by 2050. A transition to net zero will lead to a more sustainable economy and create opportunities for innovation and growth but implies significant change and the need to balance costs and benefits across different parts of society.

Full Council has debated Lancashire's approach to lower carbon emissions on a number of occasions recently. In February 2019, Full Council noted that in the county council's recently published Corporate Strategy, Lancashire County Council declared "we will protect the county's environment and climate by investing in flood defence, energy efficiency and waste recycling" and committed to working in partnership with councils, businesses, organisations and residents across the county to meet this challenge.

The Asset Management Strategy (Property) approved in February 2020 set out the objective that "Our premises will be managed to reduce energy consumption and reduce the carbon footprint of the council."

In December 2020, the county council adopted an ambitious carbon reduction and nature recovery resolution that seeks to 'transition the Lancashire economy away from carbon by 2030 and address the biodiversity crisis'. Emerging new duties for the county council in the Environment Bill complement the resolution. To help implement the new responsibilities, a programme of environmental improvement and carbon reduction activity across Lancashire was adopted by cabinet in March 2021.

Recent Activity and Progress

At a strategic level, the county council is working with partners to develop a robust evidence base for the emerging Greater Lancashire Plan including an environment commission to explore the various elements of decarbonisation in Lancashire and identify economic opportunities. The environment commission is looking at:-

- **Carbon Pathways** – a menu of actions to deliver ambitious local and national carbon reduction aspirations, including 'net zero' targets.
- **Renewables** - Provide a high-level update of the renewable energy potential of Lancashire, together with recommendations for strengthening the deployment of renewables.
- **A State of the Environment Report** - The report will use a suite of key indicators to assess the condition of the county's environment, together with an assessment of environmental change over the last thirty years since the pioneering first state of the environment report in 1991.
- **Resilience to Climate Change** – an assessment of Lancashire's vulnerability to climate change and how assets and infrastructure might be affected and mitigated.

Within the county council itself, recruitment is now taking place to strengthen the Growth, Environment and Planning, and Asset Management functions to lead on this important policy area for the authority. Some initial work is looking at county council owned sites, scoping these for potential solar power installations. This work has also been extended to work with some district councils including Rossendale, Pendle, West Lancashire, Hyndburn and Chorley.

Regionally, working with the Local Enterprise Partnership ('LEP') Board, Lancashire has become an integral part the North West Energy Hub funded by the Department for Business, Energy and Industrial Strategy. The hub provides a channel for government resource into the region and also some shared research and intelligence on how grant applications can be maximised and best used if won.

As part of the Energy Hub, Lancashire is managing the £1million North West Rural Community Energy Fund. This pays for feasibility studies and related capital developments for community run energy projects in local areas. So far, two projects in Lancashire have gained funding.

Solar Meadow – A 2MW solar array in Hyndburn. (with the possibility a similar project with Lanxess)

Chipping low carbon heat project – feasibility around getting Chipping off oil onto low carbon village wide heating network, also looking at 'fabric first' i.e. what energy efficiency measures can be introduced to reduce heat demand.

New Low Carbon Investment Proposals

Building on the activity set out above, officers recently conducted an expression of interest exercise for new programmes. Initially the total value of projects submitted was in excess of £30million, but there was a cluster of ideas around low carbon solutions and climate change, of which £2.7m is recommended to Cabinet in this report. These are set out in the table below and subsequent commentary.

LOW CARBON PROJECT	Options Appraisal £	Solutions Delivery £	Comment
Zero Carbon Retrofit Programme - LCC Buildings	75,000	-	Indicative figure as part of a demonstration project
Lancashire Zero Carbon Retrofit Grant Scheme - County wide retrofit programme		1,000,000	Mid-sized business to retrofit current buildings and units to be more carbon neutral
Samlesbury EZ - EV Charging Points on R & D plot	50,000	450,000	Working with ENWL to deliver on-site provision
Lancashire Central - Zero carbon exemplar opportunity study	50,000		Zero carbon exemplar opportunities for the Lancashire Central site
Solar Street Lighting Programme - New Street Lighting to be equipped with Solar charging	75,000		To be discussed with Highways Asset Management colleagues. Possible rural focus.

LCDL Business Park (White Cross) refurbishment and EV Charging Points	50,000	950,000	Introduce energy efficiency measures to existing buildings including possible air source heating. Consider solar/PV deployment Provide EV charging shared with local residents.
Total	£300,000	£2,400,000	

Zero Carbon Retrofit Programme - LCC Buildings

The Asset Management Service will lead this work stream in commissioning studies to identify mitigation projects that will provide measures that aim to limit or prevent emissions of greenhouse gases that cause climate change. It will build on the programme of works that have been funded by the Department for Business, Energy and Industrial Strategy public sector decarbonisation scheme and deliver reductions in the carbon load created through the use of energy to heat and power a building. Identified projects will form the basis of a future capital programme.

Lancashire Zero Carbon Retrofit Grant Scheme - County wide retrofit programme

There are currently three European Regional Development funded projects offering support to Small and Medium sized businesses to develop low carbon goods and services and to introduce energy/carbon efficiency measures.

The service includes:

- Site based energy audit
- Presentation of report detailing what they need to do
- Briefing around implementation of recommendations
- Support to implementation
- Quarterly monitoring

They award a maximum grant of £15,000 which the business must match fund.

- Approx. 75% of recommendations are implemented
- They usually set out a 3-5 year plan for implementation
- However, often the 'low hanging fruits' are achieved first
- Behavioural changes are hard to monitor
- Larger capital investments cannot be grant funded
- Often waste and transport is side-lined.

Augmenting and broadening the scope of these projects could address some key deficiencies across these programmes including encouraging business switch to Low carbon systems (heating)

Business switch to Low carbon systems (heating)

There is little support to enable this to happen with gaps around:

- **Knowledge:** No 'one-stop-shop' of impartial advice or assistance.
- **Finance:** The renewable heat incentive has now finished, and we don't know if or what will replace it.
- **Operational activity:** no visibility around successful technologies, how they operate, running costs, maintenance regime etc.
- **Peer support:** There are limited opportunities for businesses to see case studies or hear from other businesses who have managed to move to low carbon tech.

Support could be given to:

- A) Switching heating systems away from oil. This should be a priority as combusting oil is the most carbon intensive activity and therefore offers the opportunity of delivering the most carbon savings if transitioned to a low carbon alternative. Working with the National Farmers Union ('NFU'), rural business most likely to be off the gas network could be approached to discuss the potential for grant funds around low carbon alternatives to oil.
- B) Switching heating systems away from gas. Switching gas systems to low carbon alternatives did not qualify under the European Regional Development Fund grants, as the carbon savings for switching to Air Source Heat Pumps or Ground Source Heat Pumps are based on 2017 carbon grid intensity figures (considerably higher carbon intensity than today). Existing European Regional Development Fund energy audit recommendations for low carbon heating could be reviewed and businesses approached with the grant funding.

Samlesbury Aerospace Enterprise Zone

The project proposes to explore and potentially deliver Electric Vehicle charging points/facilities and network to part of the Samlesbury Enterprise Zone Site.

The project team is currently in the process of agreeing a zero-carbon technology scoping exercise for the site. Electric Vehicle charging capability forms a key ingredient to the site's zero carbon and sustainability objectives/ambitions.

It is the intention to explore opportunities for Electric Vehicle charging on the site either through a specific zone/car parking area and/or in liaison with existing/future occupiers. The study/feasibility will advise and inform the county council how best this investment can be made and applied to the site to receive maximum benefit. The county council will also explore any match funding/resourcing opportunities working with partners. The funding allocated by the county council will be used to invest in critical infrastructure and Electric Vehicle charging capability subject to budget provisions and viability.

As Cabinet is aware, the Samlesbury site is at an advanced stage of site preparation with multi contracting works being undertaken including extensive earthworks, site

clearance, utility infrastructure and drainage works alongside future plot preparation. It is the intention to provide services to "plot edge" to best provide for future development and future proof requirements. The potential opportunity is timely in that Electricity North West is currently providing, at its own expense a circa £7m, 23mva primary substation and cabling to the site. The substation is being supported by solar panel technology. It is important to extend discussions with providers at the earliest opportunity to maximise gain both practically and strategically.

The investment, if supported by Cabinet will be made in alignment with the delivery of key infrastructure on site and with cognisance of current and future occupier requirements. The expenditure profile will be further defined with envisaged spend in late 2021 and throughout 2022.

Lancashire Central, Cuerden

The project proposes to commission a Zero Carbon Technology Scoping Exercise & Strategy that will describe the forward looking regulatory, financial and reputational benefits in setting the level of ambition for energy efficiency / carbon reduction at Lancashire Central, Lancashire's largest employment site.

The site will attract blue chip companies, many operating in the logistics field, and the Strategy will set a Zero Carbon Vision in order to understand and maximise opportunities across a range of site, transport and end user operations, and in doing so aligning these ambitions with those of the high quality environment that Lancashire Central will deliver. The potential benefits will be articulated through International and National case studies considering 'exemplary' outcomes and 'best practice' and in doing so harmonise with a regional approach to energy and one that is consistent with the county council's zero carbon pathways.

The new Lancashire Central development will respond to international, national and local carbon reduction and net zero carbon commitments and offers the county council the opportunity to lead in developing a joined-up response to the generation, transportation of low/zero carbon energy regionally, its consumption, storage and generation on this mixed use development site.

The Zero Carbon feasibility work will explore the opportunity to showcase innovative and exemplary technologies at Lancashire's prime mixed-use employment site.

Solar Street Lighting Proposal

The Asset Management Service will lead this work stream in commissioning feasibility studies to identify suitable schemes for the installation of solar power street lighting. Identified projects will form the basis of a future capital programme.

Lancashire County Developments Ltd Business Park (White Cross) refurbishment and EV Charging Points

White Cross Business Park is a key asset for promoting growth and raising income for the county council. A recent review has suggested that improving the environmental credentials of the business park could make it more attractive to new

tenants, be well aligned with the clusters of specialist businesses on the park itself and deliver long term savings in operating costs.

A detailed feasibility study looking at energy use on the park has now been commissioned and there are already opportunities to consider piloting heating a new phase of office refurbishment using Air Source Heating as opposed to conventional boilers.

In addition, officers are working with tenants, other county council users and the Community Interest Company Charge My Street to install up to 16 electric vehicle chargers. Whilst these could be used by tenants to top up their cars and vans during the day, they could also offer an alternate charging point for local residents with no off-street parking in evenings and weekends. We are also investigating using one of the bays for the technology companies on site to use to test new technologies.

Consultations

N/A

Implications:

This item has the following implications, as indicated:

Risk management

Financial

Funding has been provided by the creation of a reserve at the 2020/21 financial year end. While commitments to the projects are expected to be made in 2021/22 the actual spend profile may be spread over up to three years subject to the delivery profile of each project. Where the projects are capital in nature and either create or enhance a county asset, the project will be included in the capital programme with the relevant contribution from the reserve to fund this, therefore there will be no borrowing or interest payments required .

List of Background Papers

Paper	Date	Contact/Tel
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None

Reason for inclusion in Part II, if appropriate

N/A

By virtue of paragraph(s) 3 of Part 1 of Schedule 12A of the Local Government Act 1972. It is considered that all the circumstances of the case the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

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